NOVA UNIVERZA
FAKULTETA ZA DRŽAVNE IN EVROPSKE ŠTUDIJE

UČNI NAČRT PREDMETA / COURSE SYLLABUS	
Predmet:	**Organizacija uprave**
Course title:	**Public Organization**

Študijski program in stopnja Study programme and level	Študijska smer Study field	Letnik Academic year	Semester Semester
Državne in evropske študije – 1. stopnja		1	1
Government and European Studies – 1st degree		1	1

Vrsta predmeta / Course type obvezni / mandatory

Univerzitetna koda predmeta / University course code:

Predavanja Lectures	Seminar Seminar	Vaje Tutorial	Klinične vaje work	Druge oblike študija	Samost. delo Individ. work	ECTS
40	0	30	0	0	130	8

Nosilec predmeta / Lecturer: izr. prof. dr. / assoc. prof. dr. Boštjan Brezovnik

Jeziki / Languages:	
Predavanja / Lectures:	Slovenski jezik /Slovenian
Vaje / Tutorial:	Slovenski jezik /Slovenian

Pogoji za vključitev v delo oz. za opravljanje študijskih obveznosti:	Prerequisits:
Vpis v 1. letnik. Vsaj 80% prisotnost na predavanjih.	Enrollment in the 1rd year of study. At least 80% attendence at lectures.

Vsebina:	Content (Syllabus outline):
Predmet »Organizacija javne uprave« obravnava naslednja področja: • Povezovanje ljudi v organizacije: nastanek in razvoj organizacij; družbena vloga organizacije; temeljni elementi povezovanja ljudi v organizacije; interesne skupnosti; formalna organizacija; vrste organizacij. • Pojem uprave in upravljanja: • upravljanje in družbena regulacija; • upravljanje in zagotavljanje javnih dobrin in storitev. • Organizacija javne uprave: organizacija javne uprave kot sistem; proces povezovanja družbenih skupnosti v enoten	The course on »Public Administration Organization« includes: • People forming organisations: origin and development of organisations; social role of organisation; basic elements of people forming organisations; communities of interest; formal organisation; types of organisations. • The concept of administration and governance: governance and social regulation; governance and provisions of public goods and services. • Organisation of public administration: organisation of public administration as a system; process of connecting social communities into a unified public administration system; public administration bodies.

sistem javne uprave; organi javne uprave.
- Sredstva javne uprave: financiranje javne uprave; proračunski sistem.
- Pravo javne uprave: upravno pravo; pojem in vsebina upravnega prava; sistem upravnega prava; akti javne uprave.
- Odprta javna uprava: dostop do informacij javnega značaja; sodelovanje javnosti pri sprejemanju predpisov.
- Sistem javne uprave: razmerje javne uprave do njenega okolja; ljudje v upravi; institucije in funkcije javne uprave.
- Pravne osebe javnega prava: merila za opredelitev pravnih oseb javnega prava; • merilo načina ustanovitve; merilo delovanja v javnem interesu; merilo posebnih upravljavskih upravičenj organov javnih oblasti; merilo obveznosti članstva; merilo financiranja iz javnih sredstev; medilo izvajanja javnih pooblastil; merilo uporabe javnega prava v zunanjih in notranjih razmerjih; ocena uporabnosti meril pri določanju drugih pravnih oseb javnega prava; opredelitev druge pravne osebe javnega prava z argumentacijo *a contrario.*
- Državna uprava: naloge državne uprave; državna uprava in pravni red; funkcija državne uprave; organizacija državne uprave; teritorialna organizacija državne uprave; nadzor nad delom (državne) uprave.
- Nedržavna javna uprava: javno pooblastilo.
- Lokalna samouprava: Lokalne skupnosti; pojem lokalne samouprave; harmonizacija sistemov lokalne samouprave; ožje in širše lokalne samoupravne skupnosti; organi samoupravnih lokalnih skupnosti; financiranje samoupravnih lokalnih skupnosti.
- Javne službe: zgodovinski, jezikovni in pravni pregled uporabe pojma javna služba; opredelitev pojma javna služba; servisna funkcija države; regulacija javnih služb; dejavnost javne službe; obveznosti javne službe; financiranje javnih služb; oblike

- Public administration resources: public administration financing; problems of public administration's economic and overall efficiency; budget system.
- Law of public administration: administrative law; the concept and content of administrative law; the administrative law system; public administrative acts.
- Open public administration: access to public administration; public's involvement in the adoption of regulations.
- Public administration system: public administration's relationship to its environment; people in public administration; institutions and functions of public administration.
- Legal entities under public law: criteria to determine legal entities under public law; establishment method criterion; criterion of working in the public interest; criterion of mandatory membership; criterion of financing from public resources; criterion of implementing public authorisations; criterion of using public law in external and internal relationships; assessment of applicability of criteria in determining other legal entities under public law; definition of other legal entity under public law with the *a contrario* argumentation.
- State administration: state administration tasks; state administration and legal system; state administration functions; organisation of the state organisation; territorial organisation of administrative bodies; supervision over the work of the (state) administration; judicial supervision over the work of the (state) administration.
- Non-state public administration: public power.
- Local self-government: local communities; notion of local communities; harmonisation of local self-government system; narrow and wide local self-governing local communities; bodies of self-governing local communities.
- Public services: historical, linguistic ad legal review of the use of the 'public service' concept; definition of the 'public service' concept; regulation of public services; public service activity; public service obligations; funding of public services; forms of public service provision; privatisation of public services.

izvajanja javnih služb; privatizacija javnih služb.	

Temeljni literatura in viri / Readings:

Avbelj, M. (ur.) Komentar Ustave Republike Slovenije (Nova gorica: Nova univerza).
Brezovnik, B., Trpin, G. & Pličanič, S. (2019) Sistem javne uprave (Ljubljana: Pravna fakulteta).
Brezovnik, B. Trpin, G. & Pličanič, S. (2019) Public Administration System (Maribor: Inštitut za lokalno samoupravo Maribor).

Ustava Republike Slovenije in zakoni, ki urejajo področje državne uprave, javnih služb in lokalne samouprave v Republiki Sloveniji.

Cilji in kompetence:

Cilj predmeta je razumeti organizacijo in delovanje izvršilne veje oblasti ter pridobiti znanje o temeljnih načelih, značilnostih, vsebini delovanja, organizaciji, financiranju in celotni pravni ureditvi delovanja javne uprave (državne uprave, javnih služb in lokalne samouprave).

Objectives and competences:

The objective of this subject is to understand organisation and operation of the executive branch of government and to acquire knowledge of the basic principles, features, operation, organisation, financing and of the entire legal regulation of the public administration operation (state administration, public services and local self-government).

Predvideni študijski rezultati:

Znanje in razumevanje:

Študentke in študenti bodo po zaključku tega predmeta:

- poznali in razumeli delovanje izvršilne veje oblasti;
- poznali in razumeli temeljne značilnosti pravne ureditve in delovanja državne uprave, javnih služb in lokalne samouprave;
- sposobni poiskati in uporabiti pravo pri razreševanju splošnih in konkretnih pravnih vprašanj.

Intended learning outcomes:

Knowledge and Understanding:

After completing the subject, students will

- be familiar with the operation of the executive branch of government and will understand it,
- be familiar with the basic features of legal order and state administration operation, public services and local self-government as well as they will understand them,
- be able to look for law and use it when resolving general and concrete legal issues.

Prenesljive / ključne spretnosti in drugi atributi:	Transferable/Key Skills and Other Attributes:
Študentke in študenti bodo po opravljenem preizkusu znanja sposobni • izdelati ter pisno in ustno utemeljevati ter argumentirati posamezne pravne rešitve in predloge, • vsebinsko in nomotehnično izdelati splošne pravne akte z obravnavanih področij, • iskati in razvrščati pravne vire.	After passing the knowledge test, students will • be able to give individual legal solutions and proposals by justifying them in writing and orally, • be able to produce general legal acts (regarding to the content and they must be Nomo technically regulated) regarding the fields in question, • be able to look for and categorize legal sources

Metode poučevanja in učenja: **Learning and teaching methods:**

Oblike dela:	**Types of learning/teaching:**
☒ Frontalna oblika poučevanja	☒ **Frontal** teaching
☒ Delo v manjših skupinah oz. v dvojicah	☒ Work in smaller groups or pair work
☒ Samostojno delo študentov	☒ Independent students work
☒ e-učenje	☒ e-learning
☐ drugo (vpišite) _____	☐ other _____
Metode (načini) dela:	**Teaching methods:**
☒ Razlaga	☒ Explanation
☒ Razgovor/ diskusija/debata	☒ Conversation/discussion/debate
☒ Delo z besedilom	☒ Work with texts
☒ Proučevanje primera	☒ Case studies
☒ Igra vlog	☒ Role-play
☒ Druge vrste nastopov študentov	☒ Different presentation
☒ Reševanje nalog	☒ Solving exercises
☐ Študijski obiski podjetij ipd.)	☐ Field work (e.g. company visits)
☒ Vključevanje gostov iz prakse	☒ Inviting guests from companies
☒ Udeležba na okrogli mizi, na konferenci	☒ Attending round table and conference

Načini ocenjevanja:	Delež (v %) / Weight (in %)	**Assessment:**
Način (pisni izpit, ustno izpraševanje, naloge, projekt)		Type (examination, oral, coursework, project):
Pisni izpit in seminarska naloga	**100%**	Written examination and seminar paper.

Pogoj za pristop k izpitu:		**Prerequisits for taking the exam:**
Vsaj 80% prisotnost na predavanjih in vajah. Pozitivno ocenjene vaje.		At least 80% attendance at lectures and tutorials.

Reference nosilca / Lecturer's references:

1. DROBNE, Samo, BREZOVNIK, Boštjan. Functional regions as bases for provinces in Slovenia. *Lex*

localis : revija za lokalno samoupravo. [Spletna izd.]. 2021, vol. 19, no. 4, str. 1065-1094, ilustr. ISSN 1855-363X. http://pub.lex-localis.info/index.php/LexLocalis/article/view/1752, https://repozitorij.uni-lj.si/IzpisGradiva.php?id=132785, DOI: 10.4335/19.3.1065-1094(2021). [COBISS.SI-ID 83245571].

2. BREZOVNIK, Boštjan, OPLOTNIK, Žan, MLINARIČ, Franjo, PADOVNIK, Srečko Aleksander, FINŽGAR, Mateja. Financing municipal tasks in Slovenia. *Hrvatska i komparativna javna uprava : časopis za teoriju i praksu javne uprave*, ISSN 1848-0357, 2019, god. 19, br. 2, str. 173-206, doi: 10.31297/hkju.19.2.1. [COBISS.SI-ID 5755691].
3. TOPLAK, Jurij, BREZOVNIK, Boštjan. Information delayed is justice denied : lengthy procedures deny the right to access information = Kašnjenje informacije je nedostatak pravde : dugačke procedure spriječavaju pravo na pristup informaciji. *Informatologia*, ISSN 1330-0067, 2019, vol. 52, no. 1/2, str. 1-8. https://hrcak.srce.hr/index.php?show=clanak&id_clanak_jezik=325240, doi: 10.32914/i.52.1-2.1. [COBISS.SI-ID 5760555].
4. FINŽGAR, Mateja, BREZOVNIK, Boštjan. Direct international comparison of EU member states fiscal decentralization systems with the conceptual index of fiscal decentralization (CIFD) in the context of European Charter of Local Self-Government (ECLSG). *Transylvanian review of administrative sciences*, ISSN 1842-2845, 2019, no. 56 E, str. 41-59. http://rtsa.ro/tras/index.php/tras/article/view/587, doi: 10.24193/tras.56E.3. [COBISS.SI-ID 5701419].
5. BREZOVNIK, Boštjan, TOPLAK, Jurij. Administrative law in Slovenia. V: SCARCIGLIA, Roberto (ur.). *Administrative law in the Balkans : case studies of comparative administrative law in Albania, Bulgaria, Croatia, Serbia and Slovenia*, (Quaderni giuridici, 7). [Padova]: Cedam, cop. 2012, str. [155]-185. [COBISS.SI-ID 4424747].
6. MLINARIČ, Franjo, OPLOTNIK, Žan, BREZOVNIK, Boštjan. Key economic parameters for an optimal pharmacy network in a regulated environment. *Transylvanian review of administrative sciences*, ISSN 1842-2845, 2016, no. 49 E, str. 60-77. http://rtsa.ro/tras/index.php/tras/article/view/494, https://dk.um.si/IzpisGradiva.php?id=66878. [COBISS.SI-ID 5190955].
7. BREZOVNIK, Boštjan. Izvajanje javnih služb in javno-zasebno partnerstvo, (Lex localis). Maribor: Inštitut za lokalno samoupravo in javna naročila, 2008. 278 str., ilustr. ISBN 978-961-91819-4-2. [COBISS.SI-ID 242644992]