



UČNI NAČRT PREDMETA / COURSE SYLLABUS

Predmet:	Financiranje in upravljanje EU projektov
Course title:	Financing and managing EU projects

Študijski program in stopnja Study programme and level	Študijska smer Study field	Letnik Academic year	Semester Semester
Državne in evropske študije I. stopnje		3	6
Governmental and European Studies 1. level		3	6

Vrsta predmeta / Course type

Univerzitetna koda predmeta / University course code:

Predavanja Lectures	Seminar Seminar	Vaje Tutorial	Klinične vaje work	Druge oblike študija	Samost. delo Individ. work	ECTS
20	0	0	0	0	130	6

Nosilec predmeta / Lecturer:

Jeziki / Languages:

Predavanja / Lectures:	slovenski / slovenian
Vaje / Tutorial:	slovenski / slovenian

Pogoji za vključitev v delo oz. za opravljanje študijskih obveznosti:

Vpis v tekoči letnik.
Vsaj 80% prisotnost na predavanjih.

Prerequisites:

Enrollment in the current year of study.
At least 80% attendance at lectures.

Vsebina:

- Izkušnje Slovenije s finančno perspektivo 2014-2020 in instrumenti EU.
- Kaj prinaša obdobje 2021 – 2027?
- Projektno vodenje EU projektov:
 - osnovni pojmi projektnega vodenja,

Content (Syllabus outline):

- Experience of Slovenia with the EU financial framework 2014-2020.
- What brings the 2021-2027?
- Project management of EU projects:
 - Basic framework,
 - Application of a project,



- projektno vodenje za potrebe prijave EU projektov,
- projektno vodenje za potrebe upravljanja in spremljanja EU projektov.
- Izvajanje in finančno spremljanje EU projektov:
 - načrtovanje finančnih tokov pri izvajanju projektov,
 - priprava finančnih poročil in revizijskih potrdil.
- Priprava razpisov.

- Managing and tracking projects,
- Coordination of project,
- Managing multicultural projects,
- Implementation and financial reporting of a project:
 - Forecasting financial flows of a project,
 - Financial reports and revisions.
- Preparation of public calls and TOR (terms of reference).

Temeljni literatura in viri / Readings:

Obvezna / Compulsory:

- Skripta za predmet (dostopno v e-učilnici)
-

Revije / Journals:

- Journal of European Perspectives. Jazbec, Milan and Justinek Gorazd. Centre for European Perspectives.

Priporočena / recommended:

- Franc Bogovič in Monika Kirbiš Rojs. 2019. Sredstva Evropske unije od teorije do prakse. Beletrina.
- Aljaž Stare. 2018. Projektni management: teorija in praksa. Ljubljana; Agencija Poti.

Cilji in kompetence:

Študentje bodo razvili kompetence:

- sposobnost osnovne analize, sinteze in predvidevanja rešitev ter posledic pojavov na področju delovanja instrumentov EU,
- sposobnost uporabe osnovnih znanj s področja delovanja EU in instrumentov EU (finančnih virov EU),

Objectives and competences:

Students will develop the next competences:

- the ability to basic analyse, synthesise and anticipate solutions and consequences of phenomena in the field of EU instruments,
- the ability to use basic knowledge of EU instruments and economics in practice (financial resources),
- the autonomy in making business decisions,



- avtonomnost pri strokovnem delu in pri sprejemanju poslovnih odločitev,
- sposobnost za reševanje konkretnih strokovnih problemov z uporabo metod in postopkov;
- koherentno obvladovanje temeljnega znanja, pridobljenega predvsem pri obveznih predhodnih predmetih ter povezovanje znanja z različnih področij in njegova uporaba v poslovnem okolju;
- razumevanje in uporaba kritične analize in razvoja teorij ter njihova uporaba pri reševanju konkretnih strokovnih problemov.

- a good command of methods and procedures, and the ability of critical judgement in concrete business practice,
- the understanding of the basic aspects of previous lectures and interconnecting knowledge interdisciplinary,
- the ability to observe and search for appropriate information,
- susceptibility to new approaches and methods of solving problems in international business,
- the ability to design models and summarise solutions deriving from them.

Predvideni študijski rezultati:

Študent se bo seznanil in razumel:

- izkušnje (dobre in slabe) s finančno perspektivo EU v letih 2014-2020
- Novosti ter spremembe ki jih določa večletni finančni 2021 - 2027.
- Način in potek vodenja ter finančno in vsebinsko spremljanje evropskih projektov.
- Projektni management evropskih projektov:
 - priprava idejnega predloga,
 - iskanje partnerjev,
 - pripravo projektne prijave,
 - izvajanje in koordinacija projekta ter
 - evalvacija in zaključek evropskega projekta.

Intended learning outcomes:

Knowledge and understanding:

- Experiences (good and bad) with the EU financial framework 2014-2020.
- What's new in the EU financial framework 2021 - 2027?
- How to manage and run a project.
- Financial and thematic tracking and reporting of the project.
- Project management:
 - Idea
 - Search of project partners
 - Preparation of project documentation
 - Implementation and coordination of the project
 - Evaluation and conclusion of the project

Metode poučevanja in učenja:

Learning and teaching methods:



Oblike dela:

- Frontalna oblika poučevanja
- Delo v manjših skupinah oz. v dvojicah
- Samostojno delo študentov
- e-učenje
- drugo (vpišite)

Metode (načini) dela:

- Razlaga
- Razgovor/ diskusija/debata
- Delo z besedilom
- Proučevanje primera
- Igra vlog
- Druge vrste nastopov študentov
- Reševanje nalog
- Študijski obiski podjetij ipd.)
- Vključevanje gostov iz prakse
- Udeležba na okrogli mizi, na konferenci

Types of learning/teaching:

- Frontal teaching
- Work in smaller groups or pair work
- Independent students work
- e-learning
- other _____

Teaching methods:

- Explanation
- Conversation/discussion/debate
- Work with texts
- Case studies
- Role-play
- Different presentation
- Solving exercises
- Field work (e.g. company visits)
- Inviting guests from companies
- Attending round table and conference

Načini ocenjevanja:	Delež (v %) / Weight (in %)	Assessment:
Sprotno ustno (aktivno sodelovanje pri kontaktnih urah)		Oral verification and assessment of knowledge
Sprotno pisno preverjanje znanja (krajši pisni izdelki)		Written verification and assessment of knowledge (short written casework)
Daljši pisni izdelki (seminarska naloga, projektna naloga)		Longer written casework
Javni nastop ali predstavitev		Presentations
Končni ustni ali pisni izpit	100	Final examination (oral or written)
Drugo (vpišite)		Other:



Reference nosilca / Lecturer's references:

Gorazd Justinek je docent za področje mednarodnega poslovanja in docent za področje mednarodnih političnih, ekonomskih in poslovnih odnosov. Je nekdanji diplomat in ustanovni član Sektorja za gospodarsko diplomacijo na Ministrstvu za zunanje zadeve. Vrsto let je bil vodja sektorja za internacionalizacijo na Javni agenciji RS za podjetništvo in tuje investicije ter v času predsedovanja Slovenije EU opravljal delo svetovalca predsednika vlade za področje domačih makroekonomskih ter mednarodnih ekonomskih odnosov. Po vstopu Slovenije v OECD je koordiniral delo predstavnikov Slovenije v delovnih telesih OECD, sodeloval pri pripravi programskega proračuna Republike Slovenije ter makroekonomskih analizah in reformah v javni upravi. Dva mandata je bil tudi direktor nevladne Ustanove - Center za Evropsko prihodnost, ki prvenstveno izvaja mednarodno razvojno pomoč v državah ZB in je tudi nosilka več Horizon 2020 projektov. Je ustanovitelj in odgovorni urednik mednarodne znanstvene revije *International Journal of Diplomacy and Economy* (London), ter član uredniških odborov številnih drugih mednarodnih znanstvenih revij (Scopus in WoS).

Bibliografija: <http://splet02.izum.si/cobiss/bibliography?code=35652>.

Gorazd Justinek is assistant professor of International Business and assistant professor of international political, economic and business relations. He is a former diplomat and a founding member of the Division for Economic Diplomacy at the Ministry of Foreign Affairs of the Republic of Slovenia. He has been for several years also the Head of the Division for Internationalisation at the Public Agency of the Republic of Slovenia for entrepreneurship and foreign direct Investments and during the Slovenia's EU Council Presidency in 2008 the domestic macroeconomic and foreign economic relations adviser to the Prime Minister of the Republic of Slovenia. After Slovenia's accession to the OECD, he became the coordinator of Slovenia's representatives in the institutional bodies of the OECD in Paris and worked on the programme budget of Slovenia, macroeconomic analysis and reforms in public sector. For two mandates he was the CEO of a non-governmental Foundation – Centre for European Perspectives, the key implementation body of the Republic of Slovenia's development assistance in the Western Balkans and a research centre with several Horizon 2020 projects. He is the founder and Editor in Chief of *International Journal of Diplomacy and Economy* (Geneva), and a member of several other editorial boards of international scientific journals (Scopus and WoS).

Bibliography: <http://splet02.izum.si/cobiss/bibliography?code=35652>.